



ZIMBABWEAN

GOVERNMENT GAZETTE

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PRIVATE VOLUNTARY ORGANISATIONS ACT [CHAPTER 17:05]

Code of Procedures for the Registration and Operations of Non-Governmental Organisations in Zimbabwe

1. Introduction

- (a) It is a statutory requirement for any Private Voluntary Organisation (PVO) that intends to operate in Zimbabwe to apply for registration in terms of the Private Voluntary Organisations Act [Chapter 17:05] (the Act).
- (b) The registration procedures and requirements take cognisance of the differences in both the organisational and management backgrounds between local and international organisations and are therefore crafted with specificity to these differences.

2. Local Organisations

In terms of section 9 of the Act, the Secretary of any PVO which is required to be registered shall lodge such application with the Registrar, in the following manner as prescribed below—

All local organisations are required to submit their applications through the District Social Services Office in the area where their headquarters is located. The District Social Services Officer is responsible for making the initial assessment of the organisation after perusing the submitted application and interviewing the applicants. The application is then forwarded to the Head Office through the Provincial Social Services Officer with the following documents for consideration by the Private Voluntary Organisations Board (PVO Board)—

- (a) application Form PVO 1, Form PVO 2 and proof of advertisement;
- (b) copies of the organisation's constitution;
- (c) curriculum vitae of the members of the executive committee;
- (d) proof of notification to local authorities of intent to register;
- (e) police criminal clearance certificates.

3. International Organisations

All international organisations applying for registration as Private Voluntary Organisations (PVOs) should have signed a Memorandum of Understanding (MOU) with the Government

ministries relevant to their area of technical operations. The signed MOU is submitted to the Registrar of Private Voluntary Organisations (Registrar) Head Office, together with the following details—

- (a) curriculum vitae and Interpol clearance certificate for the country representative. Interpol clearance is required where the country representative is of foreign origin, but local police clearance suffices where the representative is a citizen or permanent resident of Zimbabwe;
- (b) proposed area of geographic coverage;
- (c) period of financial year e.g. 1 January to 31 December, 1 July to 30 June.

4. Memorandum of Understanding International Organisations—

- (a) agreements entered into with international Non-governmental Organisations define the operational parameters of the organisations' partnership with technical supervisory ministries;
- (b) the proposed geographic areas to be covered by the organisations should be clearly stated in the MOU. It constitutes part of what line ministries agree with the organisations. Where there is need for organisations to expand geographic coverage after an agreement has been entered into, operational arrangements shall be made with the concerned local authorities with the consent and facilitation of the ministries;
- (c) organisations are required to notify host local authorities in the area of operations prior to commencing operations;
- (d) organisations, however, shall not digress into programmes that are not specified in the MOU as agreed upon by line ministries and registered by the Registrar.

5. Local Organisations

Local PVOs are not required to enter into Agreements with central government or ministries. For operational purposes, however, the organisations shall, prior to their registration, notify the local authorities of their intended operations.

6. Appeals to the Minister

- (a) Both local and international organisations whose applications are not recommended for registration by the PVO Board are entitled to lodge an appeal to the Minister of Public Service, Labour and Social Welfare (the Minister) in instances where they are not in agreement with the reasons for their rejection as given by the PVO Board.

- (b) The Minister reserves the right, after considering the reasons for the organisation's appeal, to either uphold the Board's decision or instruct the Registrar to register the appellant.

7. Supervision by Registering Authority

- (a) The Registrar registers all PVOs to enable both the supervision of the developmental impact of programmes under implementation and the monitoring of organisations' corporate governance.
- (b) The monitoring of organisations involves field visits by Social Services Officers to project areas, and the analysis of submitted annual narrative reports and audited financial statements which are a mandatory requirement in terms of the Act.
- (c) Organisations are required to operate within the confines of the provisions of the Act, and the relevant policy guidelines for particular programmes. The Registrar in consultation with the PVO Board, may cancel the registration certificate and deregister any PVO that fails to comply with its conditions of registration.

L. MUSEKA,
Secretary for Public Service,
Labour and Social
Welfare.

27-4-2007.

CHANGE OF NAME

NOTICE is hereby given that, by notarial deed executed before me, Sarudzayi Naomi Njerere, a notary public and legal practitioner, at Harare, on the 2nd day of April, 2007, Takesure Chimvinga did abandon the surname Chimvinga and assumed in its place the surname Chatendeuka, so that, henceforth, he shall be known as Takesure Chatendeuka in all deeds, records, actions and transactions.

Dated at Harare this 2nd day of April, 2007.—Sarudzayi Naomi Njerere, c/o Honey & Blanckenberg, legal practitioners, 51, Samora Machel Avenue, Harare. 263218f

CHANGE OF NAME

NOTICE is hereby given that, by notarial deed executed before me, Warren Pfungwa Makunike, a notary public, at Harare, on the 13th day of December, 2006, Matilda Synthia James changed her name to Matilda Synthia Muranganwa, by which name she shall at all times and in all designations, descriptions or otherwise be known.—Warren Pfungwa Makunike, c/o Makunike and Associates, legal practitioners, Suite 415, Fourth Floor, Daventry House, corner South Avenue/Angwa Street, Harare. 263219f

CHANGE OF NAME

NOTICE is hereby given that, on the 4th day of April, 2007, Brian Mudambanuki appeared before me, David Tandiri, a legal practitioner, at Mutare, and changed his name by notarial deed from Brian Mudambanuki to Brian Sapoti.—David Tandiri, c/o Henning Lock, legal practitioners, Winston House, First Avenue/Second Street, P.O. Box 1170, Mutare. 263128f

CHANGE OF NAME

TAKE notice that, by notarial deed executed before me, Austin Sibanda, a legal practitioner and notary public, on the 13th day of April, 2007, Dorcas Ncube (born on 31st October, 1978) changed her name from Dorcas Ncube to Dorcas Mudimba.—Austin Sibanda, notary public, c/o Messrs Joel Pincus, Konson & Wolhuter, legal practitioners, Suite 215, York House, Eighth Avenue/Herbert Chitepo Street, Bulawayo. 263232f

CHANGE OF NAME

TAKE notice that, by notarial deed executed before me, Hilda Makusha Moyo, a legal practitioner and notary public, on the 16th day of March, 2007, Runesu Zhou (born on 6th November, 1960) changed his name from Runesu Zhou to Runesu Chitoro.—Hilda Makusha Moyo, notary public, c/o Messrs Joel Pincus, Konson & Wolhuter, legal practitioners, Suite 215, York House, Eighth Avenue/Herbert Chitepo Street, Bulawayo. 263231f

CHANGE OF NAME

NOTICE is hereby given that, on the 13th day of April, 2007, before me, Thembiwe Chikosi Mazingi, a notary public and legal practitioner, appeared Peter Mutisi who abandoned the surname Mutisi and adopted in place thereof the surname Gwenzi and declared that in future he shall be known on all occasions and in all deeds and documents and in all proceedings, dealings and transactions as Peter Gwenzi.—Thembiwe Chikosi Mazingi, notary public, c/o Coghlan, Welsh & Guest, incorporating Stumbles & Rowe, Executive Chambers, 16, George Silundika Avenue, Harare. 263044f

CHANGE OF NAME

NOTICE is hereby given that, on the 13th day of April, 2007, before me, Thembiwe Chikosi Mazingi, a notary public and legal practitioner, appeared John Mutisi who abandoned the name Mutisi and adopted in place thereof the surname Gwenzi and declared that in future he shall be known on all occasions and in all deeds and documents and in all proceedings, dealings and transactions as John Gwenzi.—Thembiwe Chikosi Mazingi, notary public, Coghlan, Welsh & Guest, incorporating Stumbles & Rowe, Executive Chambers, 16, George Silundika Avenue, Harare. 263043f

CHANGE OF NAME

NOTICE is hereby given that, by notarial deed executed before me, Charles Warara, a legal practitioner, Malven Mlambo on the 16th day of March, 2007, appeared before me, and changed his name to Malo Malven Malo and, on behalf of his minor children, Malven Malo Mlambo to Malo Malven Malo (junior) and Hero Gamba Mlambo to Hero Gamba Malo.

Dated at Harare this 28th day of March, 2007.—Charles Warara, c/o Warara & Associates, Fourth Floor, Nicoz House, First Street/Nelson Mandela Avenue, Harare. 263066f

CHANGE OF NAME

TAKE notice that on the 3rd of April, 2007, before me, Phydels Bonde, a legal practitioner, notary public and conveyancer, appeared Marjory Kutambura who changed the name of her minor child from Blessmore Tinotenda Chizema to Forster Tinotenda Chipunza, so that, henceforth, for all purposes and occasions he shall be known by the name Forster Tinotenda Chipunza.

Dated at Harare this 3rd day of April, 2007.—Phydels Bonde, Defence Legal Services, Ninth Floor, Linquenda House, corner First Street/Nelson Mandela Avenue, Harare. 263275f

CHANGE OF NAME

NOTICE is hereby given that, by notarial deed executed before me, Wendy Rowsai Chingeya, a legal practitioner and notary public, at Harare, on the 14th day of March, 2007, Edwinie George Mututa George (born on 3rd June, 1957), changed his name to Edwin George Mututa, by which name he shall henceforth be known for all purposes.

Dated at Harare this 14th day of March, 2007.—Chingeya-Mandizira Legal Practitioners, First Floor, Sabi House, 18, Park Street, Harare. 263239f

CHANGE OF NAME

NOTICE is hereby given that, by notarial deed executed before me, Dennis Matimba, a legal practitioner, Daina Lisa Cerson changed her name to Daina Lisa Chizema.—Dennis Matimba, c/o Matimba & Muchengeti, legal practitioners, Tenth Floor, Fidelity Life Tower, Raleigh/Luck Streets, Harare. 263235f

LOST CERTIFICATE OF REGISTRATION

NOTICE is hereby given that the under-mentioned certificate of registration, issued in the name of Corundum Mining (Private) Limited, has been lost or mislaid and that application will be made to the Mining Commissioner, Harare, at the expiration of 30 days from the date of publication of the notice, for the issue of a duplicate thereof.

<i>Registration number</i>	<i>Name of block</i>
20878 B.M.	Chikono

Dated at Harare this 19th day of April, 2007.—Corundum Mining (Private) Limited. 263271f